

# **July 2019 – June 2021 Annual Report**



**KENSINGTON  
COMMUNITY CHURCH**

**UNITED CHURCH OF CHRIST**

**EST 1929**

**Kensington Community Church  
United Church of Christ  
San Diego, CA**

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**Kensington Community Church**  
**2021-2022 Executive Leadership and Ministry Teams**

{\* designates a person taking on a new leadership role or being a new member to a ministry team}

**Executive Committee**

Moderator– Azar Khojestah\*  
Vice Moderator – Scot Gentry\*  
Treasurer – Bob Apgar  
Clerk – Penny Ward

**Ministry of Finance & Stewardship**

Mick McClain  
Jim Robinson  
Brian Veskerna  
Peter Schroder\*  
Randy Potter\*  
Kate Garcia\*

**Ministry of Kensington Preschool**

Barbara Allen  
Carol Hill  
Donna Potter

**Ministry of Worship & Nurture**

Sharon Young  
Jay Trischman  
Kay-Marie Moreno  
Louise Jacobus  
**One Vacancy**

**Ministry of Personnel & Resources**

Jackie Trischman  
Marg Stark\*  
Tracey Freeman\*  
**One Vacancy**

**Ministry of Missions & Outreach**

Christopher Larson  
Sheryl Chaffee  
Sheryl Estey  
Alexis Estey  
Eve Paris  
**One Vacancy**

**Media**

Amy Winn  
**Three Vacancies**

**Stephen Colòn Ordination Committee**

Jim Veskerna

Sage Moreno

Robert Farrell

Eve Paris

One Vacancy

**Other Volunteer Leadership Roles**

Financial Secretaries – Richard Marcellus, Two Vacancies

Historian – One Vacancy

Prayer Circle Coordinator – Mallie Odle

Librarian – Penny Ward

### **Minister's Report**

*An excerpt of a prayer written by Thomas Merton:*

*My Lord God, I have no idea where I am going.*

*I do not see the road ahead of me.*

*I cannot know for certain where it will end.*

*But I believe that the desire to please you does in fact please you.*

*And I hope I have that desire in all that I am doing.*

*I hope that I will never do anything apart from that desire.*

*Therefore, I will trust you always though*

*I may seem to be lost and in the shadow of death.*

*I will not fear, for you are ever with me,*

*and you will never leave me to face my perils alone. Amen.*

It is always good to start with prayer. And this is a prayer by Thomas Merton is one I used often during the last fifteen months. For as this unprecedented year unfolded, I often went to God confessing that I did not know what the right decision was to make, or how to best lead our congregation, or what was the most loving thing to do was, but I trusted that my attempts to best lead KCC with righteousness and love did indeed please God; and more so, I leaned into my trust that God was ever with me and us in our journey.

We often include the words, "With the help of God" in our liturgies in the UCC. And I believe it was with the help of God that we have come this far. We weathered the storm of the pandemic and of racial injustices that touched us personally and affected us deeply. We did not endure any of our tough times by ourselves. In all and through it all, our loving God was present and never left us to face our perils alone. We did what we could in times such as these to live into our mission and vision of what it means to be beloved community. For that, I am so thankful.

Let me say, I have been honored and humbled to serve as the Senior Minister during a time such as this. And I pray the congregation appreciated my leadership and the efforts I made. But I did not do anything in isolation though we were often all isolating or sheltering in place. We walked through this pandemic together, and I am so proud of how our community responded. Our Council, staff, and lay leaders prioritized the health and well-being of our community members. They utilized the best scientific community health information at their disposal

and never got impatient. They knew the resolve of our congregation to make it through this pandemic. And when it came time to open the campus, they took the steps necessary to make sure we could be In-Person and still be safe.

Our journey is not over. We still have more of our journey to go to be truly out of the pandemic. But I do not believe we would have come through the pandemic as well as we have if we had not, with the help of God, worked as one. Thank you for your trust in me and thank you for all the ways that you assisted our community over the last fifteen months.

As we open ourselves to what God is doing in our communal life, and we discern where the Holy Spirit is guiding us, we may need to do things in a new way. We may continue to host some meetings and faith formations over Zoom. We may continue to worship at 8:30 AM and 10:30 AM. We may need to improve our AV system and internet capabilities to live-stream one or both of our services or at the very least make a service readily available in an online format. We may need to expand our preschool hours through offering more nurture programs. We may need to do Sunday School in a whole new way to not tire out our volunteers. We may continue to make the Nativity a filmed version and blend it in as the Children's Christmas Program. We may need to do a drive to increase our Heritage Builders rolls to solidify our future stewardship. Here are some ways, that with the help of God, we have worked together this past year.

I am excited to see what blessings and challenges God has in store for us at KCC as we enter the 2021/22 Program Year. We have endured a tough year, and yet we have come out of it learning so much more about what makes a community beloved and special. We said good-bye to some dear friends and said welcome to dynamic new people to our community. With great deal of trust and faith in God's enduring goodness and graces, I know come what may, God will be with us, and we will journey through it leaning on the grace that with the help of God, we will be a place where all can come to Believe, Belong, and Become.

Be well. Stay Safe. Make Peace. Forgive Often. Love Steadfastly. Hope Always.

**Prepared by Rev. Darryl Kistler, Senior Minister**

## **Moderator's Report**

Greetings brothers and sisters of our beloved Kensington Community Church Family. To say this past year was a challenge in faith would be an understatement. Along with these immense challenges faced by me, council, and committees, we also had many joyful moments.

As one of my first duties as Moderator, I had the honor of presiding over the 90<sup>th</sup> anniversary of our amazing Church and what a joyous day it was for all! We were blessed by Clergy, both past and present, along with prior moderators, folks from the Southern California-Nevada Conference of UCC and many members. We had some great speakers and some wonderful fellowship time in Lander Hall following the service.

Unfortunately, we had to deal with a mentally ill homeless person on campus. Darryl and I, along with the guidance from Cathy Stephenson and Jodi Cleesattle, were able to get a restraining order and follow the gentlemen's court dates / status to make sure he would no longer pose a threat to anyone on our campus. With this, we also secured the courtyard area with a new gate and locking system to discourage folks from camping out in that area.

COVID19 - Church Council was faced with some tough decisions during this time. Relying on God for guidance along with health officials, we made the touch but right decision to shut down the church and preschool. It was with heavy hearts we had to also make the decision to temporarily furlough our beloved teachers.

We are so thankful to Enrique and Angel for the beautiful filming of the weekly service that we could watch on YouTube. It allowed us all to stay connected to KCC and Darryl's guiding message in these COVID times. With broadcasting, we were able to gain new membership interest from folks that have never attended a service in person at our church; Some of which joined our May 1<sup>st</sup> service.

We had the joy of surprising Darryl in the park for Pastor Appreciation Day which also allowed us to see our church family at a distance and what a fun few hours that was!

Christmas Eve was celebrated on the front lawn of our church with Kay-Marie and David's beautiful voice echoing over the bell tower speaker system, singing joyous Christmas music.

It was not all dark times in the life of council; We had the pleasure of re-naming the 'Youth Hall' to 'Davis' Hall in honor of our longtime friends and KCC members, Steve and Carolyn Davis.

Saying "see you later" to our beloved Cathy Stephenson when she moved to Texas to be with her family. We, again, had the honor of re-naming the heritage builders to honor the late Clarence Dude Stephenson and Cathy Stephenson. Now known as the 'Clarence Dude & Cathy Stephenson Heritage Builders.'

As of May 1, 2021, I had the honor of being an usher at our first service post COVID and it was sooo good to be in our church once again: What a great end to my term as moderator!

In closing, being moderator of this church has been one of the most fulfilling duties of my life. I will miss being moderator but after the past two years, I am ready for a little downtime.

**Prepared by Jim Veskerna, Moderator**



## Clerk's Report

The Church Clerk is responsible for taking and preparing minutes of the monthly meetings of the Church Council and any congregational meetings. These become the public record of the decisions and actions of the church leadership. In addition, the Clerk must assure that the KCC membership records are maintained, including new members, transfers, baptisms, confirmations and deaths.

The following membership changes occurred from June 2019 through May 2021:

### New Members

- Buchanan, Eliza, 6-9-19
- Gentry, Jonas, 6-9-19
- Paris, Irie, 6-9-19
- Thomas, Ciaran, 6-9-19
- Robinson, JB, 10-18-20
- Robinson, Katie, 10-18-20
- Meehan, Missy, 10-18-20
- Musico, Lae Lae (transferred), 10-18-20
- Musico, Rowena (transferred), 10-18-20
- Elizabeth, Paula (transferred), 10-18-20
- Putnam, Ross (transferred), 10-18-20
- Corbin, Christina, 10-18-20
- Corbin, Lael, 10-18-20
- Sauberan, Angie (transferred), 10-18-20
- Sauberan, Jason (transferred), 10-18-20
- Sauberan, Audrey (transferred), 10-18-20
- Sauberan, Pierson (transferred), 10-18-20
- Sauberan, Ivy (transferred), 10-18-20
- Moreno, Kay-Marie, 10-18-20
- Moreno, Gerardo, 10-18-20
- Moreno, Sage, 10-18-20

### Baptisms

- Playman, Van Allan, 6-9-19
- Marin, Darla Solana, 10-10-19
- Lesniak, Jackson Patrick, 10-13-2019
- Roberts, Margaret Donna, 3-8-20

### Confirmations

- Akers, Westley, 6-9-19 (Chris Larson, mentor)
- Buchanan, Eliza, 6-9-19 (Bonnie McCarthy, mentor)
- Gentry, Jonas, 6-9-19 (Brian Gee, mentor)
- Hamblin, Dara, 6-9-19 (Tracey Freeman, mentor)
- Moreno, Sage, 6-19-19 (Azar Khojasteh, mentor)
- Onimole, Tulu, 6-19-19 (Jennifer Roberts, mentor)
- Paris, Irie, 6-19-19 (Jackie Trischman, mentor)
- Playman, Van, 6-19-19 (Jim Ward, mentor)
- Thomas, Ciaran, 6-19-19 (Jay Trischman, mentor)

### Celebration of Life

- Johns, Janice, 10-26-19

### Deaths

- So, Wuyi, 3-17-20
- Ehlers, Sue, 6-5-19
- Vavra, Kay, 7-29-19
- LeVan, Johnnie "Jan", 6-17-19
- Lee Howeth, 11-20-2019
- Ed Williams, 1-26-20
- Odle, Reuben "Joe", 4- 7 -20
- Trzcinski, Ed, 4- 13 -20
- Ely, Ilah Jo, 4-24 -20
- Deering, Nina, 6-11-20

**Submitted by Penny Ward, Clerk, with assistance from KCC staff.**

## **Kensington Preschool Director's Report**

Kensington Preschool currently serves a total of 29 students, with 18 students enrolled in the three-year-old program and 11 students in the four-year-old program. Nine students will be moving on to kindergarten this fall, two students will return for our TK program, and the remaining 18 students will continue in our preschool this fall.

Beginning September 2021, all preschool classrooms will reopen. Our numbers indicate that we will be operating at full capacity in the fall. We have a total of 55 students currently enrolled for the 2021-2022 school year. The breakdown of this number is as follows:

- Two year old class: 15 students
- Three year old class: 10 students
- Four year old class: 30 students

Teachers Mari Huff, Soila Rios and Brenda Mora will be returning to teach in the fall, and Francine Andrus will decide in the next few weeks whether she will return to teach this fall. Maureen Redondo was hired as a new teacher for the four-year-old class. She is an experienced educator who has worked in both preschool and kindergarten. I am currently in the process of interviewing candidates for the two available positions and hope to fill one of these openings with a bilingual (Spanish) teacher that can provide daily Spanish instruction to our students. When all staff is in place, we will have a total of seven teachers and one director working at KPS.

It is my goal to incorporate new educational materials into our existing Pre-K and TK program to allow students the opportunity to experience and benefit from a variety of meaningful hands-on activities and instruction on a daily basis. I will work together with the teachers to develop this curriculum.

The summer school program will run for four weeks from June 15 through July 8, 2021. A total of 21 children are enrolled, which is the maximum number of students we had planned for summer school. Mari, Soila and Brenda will be teaching this summer.

The Parent & Child Class will begin October 1, 2021. We will offer four sessions during the school year, with seven classes per session. Information for this class will be sent to current and incoming preschool parents in the July 2021 mailer, along with the calendar, parent handbook, parent directory, and various preschool forms and important information.

Also beginning in October are the “Lunch Bunch” and “Stay and Play” options, where parents have the opportunity to sign up their children for a longer school day. Students will either stay until 1 PM or 2 PM depending on the option selected. This program runs weekly from Monday through Thursday.

I am in the process of reviving the KPPA. Although initial interest for this group has been limited, I will continue to encourage parents to become more involved with our preschool community.

**Submitted by Adriana DiCarlo, Director, Kensington Preschool**

## Faith Programs

**Sunday School** grew and changed in many ways including adding a new teacher, Molly Gee, who bravely taught, having never met the class in person and adjusted to two different curriculums via Zoom. We said good-bye to Wes, Becky, Betsy and Judit who taught for 12 years(!). A special thanks to Judit and Becky who assisted in Sunday School in Fall 2020, making Miss Molly's transition a breeze. Miss Marcia championed the young at heart and remained the steadfast and fun preschool and kinder teacher. Stephen kept the youth interested far longer than this Gen Xer could and remains the hero of our youth. Although the attendance changed dramatically by January 2021, the teachers and the small group of children and youth remained engaged for the rest of the 2020-2021 school year. A BIG thank you to parents for helping your children access Sunday School via Zoom, for picking up Sunday School kits and for opening numerous care packages with supplies and letters of love and support. Last summer we explored the meaning of being a Christian in relation to Jesus' life through the program, Portrait of a Christian, while exposing the children and youth to the mosaic art form with guest teacher Carol Hill (who valiantly taught with me via Zoom). This summer, we will meet in person and hang with God in creation at various parks and trails. In this program, the youth will lead activities and indulge their creativity alongside the children.

**Youth Group** continued through summer 2020 to offer fun and engaging activities via Zoom and consistent emotional connection during a trying time for our youth. The leaders learned that the youth can hit a target with gusto when we brought the water balloon fight to their homes last summer. We celebrated holidays together and just had some good old fun when me and Enrique brought the pumpkin patch to the homes of our youth, and delivered white elephant Christmas gifts. I hosted a Back to the Future Marathon via Zoom in late December. Monthly in-person events began in February 2021 and included the Valentine's exchange & McDonald's dinner, movie night on the KCC lawn, a neighborhood scavenger hunt, and barbeque and lawn games at Miss Barb's home.

**Faith Formation Touch Points** were unique experiences through videos, Zoom gatherings or brief physically distanced events that breathed life into us during an isolating time. Led and organized by teams, (including Enrique, Darryl, Donna,

Lisa, Kay-Marie, Judit, Molly, Jim R., Kate G., Youth Group parents, and members of MWN and the Youth Group), these moments felt like being together in the sanctuary for worship services. These events included the graduation caravan, pastor appreciation, Rally Day and super hero mailer, weekly filming of the 2020 Nativity Movie, the Christmas Cookie Exchange, the Robinson family's foot washing Lenten video, Rally Day photo blessings for the children and youth, Easter Saturday 2021 crafts and egg-dyeing, Easter Sunday Resurrection roll event via Zoom, and sending Valentine's for Seniors at North Park Apartments.

**Other Faith Formation Programs and New Programs** included the Lent at Home series for adults, children and families which were accompanied by videos, and the Pandemic Tuesday night Parent Happy Hour which provided an opportunity for parents to see each other faces and kvetch between April 2020 and July 2020. Nine children and youth joined the retreat at Camp Stevens and had a blast while parents had some time to play and learn.

**The Worship Experience** evolved in the last 12 months. Planned meaningful faith formation events for worship services with Pastor Darryl. Children's Moments were challenging and provided a creative outlet while providing a compassionate and familiar face for the children and youth who were going through a difficult time in life. Felt blessed to work with so many people to bring back a safe version of in-person worship. Beginning in May, teamed with ushers to provide guidance for in-person services and provided fun and playful activities in Lander Hall.

**The staff** faced constant change and challenges during the pandemic due to programming changes and retiring staff members (who are beloved). Plus, we gained some new staff members who are fantastic teammates. I teamed with the hiring committees to interview and chat with candidates for the admin and preschool director position. Enrique was one of the people who experienced the most demands. He did not get much time off last year due to Youth Group meeting through summer 2020, weekly worship service recording, and filming the Nativity movie (15 hours of filming and 24 hours of editing). This summer, he is finally getting some time off because Youth Group is ending this month, with a sprinkling of summer events.

**Submitted by Barbara Runco, Director of Faith Formation**

## **Ministry of Finance and Stewardship**

The Ministry of Finance and Stewardship (MFS) convened regularly throughout the year to monitor the existing budget and create the new fiscal year budget. The ministry also took up matters of building maintenance, the stewardship campaign, consideration of various capital projects and improvements, and the review of building use requests.

**Building Maintenance:** MFS voted to approve replacing the windows in Lander Hall which hadn't worked properly in quite some time. We also approved expenditures for repairing the block room in the preschool downstairs as well as the fixed glass window.

**Capital projects:** rental houses on Edgeware needed some improvements over the year. Adding a new heater to one property and dealing with some major plumbing work on some vintage valves.

**Stewardship campaign:** The fall stewardship campaign resulted in 46 pledges for a total of \$141,972 a little drop from last years campaign. There were eight new families pledging and eleven pledges were increased.

**Heritage Builders:** MFS was not able to have our annual dinner for the Heritage Builders who have remembered KCC in their will or trust but they were recognized with a mailing and prayers. We also were happy to have two additional members join HBC.

**Other projects:** We voted to upgrade our Servant Keeper software after 14 yrs. And it is now integrated with the Vanco giving software. The congregation had approved \$22,500 for a new Audio-Visual project to replace the projector and screen. This project was completed with great results after much exploration. MFS also voted to replace our Property Management Company for our two Edgeware properties. We spent a lot of time researching new management company's and found one we think is a much better fit and more economical in Jason Haar/ASCENT Reality.

**prepared by Mick McClain and Cathy Stephenson**

## **Ministry of Personnel and Resources**

The members of the Ministry of Personnel & Resources were Carla Mathison (lead), Pastor Darryl Kistler, Kathy Moorhouse, Doug Thomson and Jackie Trischman.

### **Personnel**

- Completed annual reviews of KCC Senior Staff, including establishing a timeline, soliciting feedback from congregants, drafting the written reviews and meeting with each Staff member
- Assisted in the revision of the KCC Administrative Assistant job description in preparation for replacement of Donna Hanson as she retires in early 2021
- Assisted in the revision of the KCC Preschool Director job description in preparation for the replacement of Connie Cleland as she retires in early 2021
- Assisted in the screening and interview process for a new Administrative Assistant
- Presented proposal to Church Council to provide all Senior Staff with dental insurance
- Provided advice and counsel on various personnel matters

### **Safe Church and Open & Affirming**

- Maintained role of custodian of the *Open and Affirming* and *Safe Church* Policies
- Ensured that members of the Safe Church Response Team completed the Safe Church Training
- Began work on planning for the celebration of KCC's 10<sup>th</sup> year as an Open & Affirming church

### **Ministry Nominations**

**NOTE:** Please see the Nomination Slate in the Annual Report for the full list of nominees for the 2020-2021 term.

- Secured the coming year's nominees for the Council Vice Moderator, Council Clerk, and replacement of "retiring" volunteers on the Ministry Teams of:
  - Worship & Nurture



- Finance & Stewardship
- Personnel & Resources
- Mission & Outreach
- Kensington Preschool

Darryl, Jackie, Marg & Tracey want to offer a special thank you to Kathy, Doug and Carla for their work on MPR. They will be missed.

**Submitted by Carla Mathison**

## **Ministry of Worship & Nurture**

MWN, as with the other ministries, has had a busy year-and-a-half. Our group has consisted of Robert Farrell, former Chair; Sharon Young, current Chair; Kay-Marie Moreno; Louise Jacobus; Jay Trischman. Pastor Darryl and Barb Runco sit on MWN as staff.

Our goal has always been the following: “We try our best to be good stewards of your spiritual journey, your generosity of time and financial resources.”

These are some of the many events and activities we have led or taken part in during 2020 and 2021:

- Overseeing all worship events in the life of KCC
- Supporting Faith Formation Programming (Sunday School, Youth Group, and Adult Education)
- Encouraging fellowship opportunities (like the 90<sup>th</sup> Anniversary Celebration)
- Created and published The Mountaintop Moments Book (a huge thank you to Kay-Marie who took the lead on this wonderful collection of stories from our community)
- MWN led the efforts to survey the congregation on their comfort level and expectations concerning the opening of the campus during the pandemic.
- Christmas Eve Service on the Lawn (with very special thanks to Kay-Marie, David McBean, and Stephen Snodgrass!!!)
- Wednesday Bible Study (topics this year included “The Jewishness of Jesus,” The Green Bible, and The Book of Acts)
- Theology on Tap Continued each third Monday of the Month (we primarily used Whose Gospel? By the Rev. Dr. James Forbes as our resource this year)
- Hosted a number of Fellowship Times over Zoom including the Parent Happy Hour, Sunday Night sermon discussion group, The Memorial Day Pancake Breakfast Fellowship, Christmas Morning fellowship, and other events.
- Organized a Graduation Caravan for the 2020 High School Graduates (a massive success under the leadership of Barb Runco)
- Celebration of Pastor Appreciation Day for Pastor Darryl at Ward Canyon Park

- The brilliant and creative Live Nativity Film that our amazing youth group put together for us
- Weekly Worshipful Experience videos
- Regular digital Sunday School classes (thank you to all of our teachers, Marcia, Stephen, Molly, Brian, and Barb)
- Creation of a phone tree early on in the pandemic to keep us together (thank you to Barb and all of our Phone Tree volunteers)

We would be remiss if we did not give a special thanks to Enrique Dudley and Angel Morris for their wonderful videography skills in the many videos they helped create that was so important for us to be held in “beloved digital community” even as we could not be together in person.

**Submitted by Robert Farrell**

## **The Ministry of Mission and Outreach**

Members of MMO: Sheryl Chaffee, Sheryl Estey, Alexis Estey, Christopher Larson, Leslie Wells, Eve Paris, Kate Bishop, Azar Khojasteh

In a normal year, MMO has the responsibility of organizing church events, fundraisers, our social justice advocacy, mission support, and raising awareness. We also allocate our Church's Wider Mission support to our denominational settings and our mission partners. Due to the pandemic, MMO's plans for 2020 and early 2021 changed drastically.

Many annual events were cancelled such as, the Easter Egg Hunt, Memorial Day Pancake Breakfast, Participating in the San Diego LGBTQ Pride Festival, and our annual trip to Tijuana for the home build with Casas de Luz. However, we did the best to look for our silver linings.

We were able to host a smaller, more intimate "The Halloween Carnival" last year as we transformed it into a Halloween "trick or treat stop" for the children at KCC. MMO decorated outside of the church, on the ramp, and set up an area where our youth was able to stop by, dressed in custom, and pick up a goodie bag that was filled with candy and treats that were prepared safely by our MMO members. It was a huge hit!

We did our annual back to school collection. This year partnering with San Diego Youth Services for our back-to-school drive. One special donation was a quilt that was made by a sewing circle led by Estelle Trzcinski. Pastor Darryl blessed during one of our Worshipful Experiences and the quilt was loved by the youth at SDYS.

And we had a wonderful, successful Advent Giving Tree drive for the SD Refugee Tutoring program at Ibarra Elementary during the holidays!

We supported our international partners, The Cambodian Village Fund, JoJo's Sanctuary, and Casas de Luz, during Lent. We collected over \$800 in "alms" for our mission partners.

In 2020, longtime member Carolyn Davis and her Daughter Kristen, stepped aside as organizers for our El Nido support. El Nido is a ministry which help women and

children who are survivors of domestic violence through providing long-term residency so the family may take their next steps in rebuilding their life in a safe space. Thank you Carolyn and Kristen for your years of service and compassion!

MMO worked with two new amazing individuals, Marsha Dodds and Kris Winters, who each stepped up to volunteer to lead our efforts with El Nido moving forward.

We celebrated the graduation of one mother and her children who had been living in the apartment KCC sponsors. In April 2021, under the leadership of Marsha and Kris, KCC donated items to fully refurbish the apartment. MMO, along with some wonderful volunteers, moved our new family into the El Nido apartment, fully furnished by you all. It takes a village and KCC truly is one.

Last but not very not least, as we turn into the summer months, and our 2020/2021 Program Year concludes, MMO is excited to announce that we were hosting the anti-racism conversations among our Partnership Churches that we are calling "Faith Places. Safe Spaces." We maneuvered slowly making sure we found the right resource that would allow for these important yet difficult conversations to take place. MMO hopes that you will consider participating in these conversations, as we believe they are vital and essential to understand and build up beloved community.

**Submitted by Azar Khojestah**

## **Ministry of Kensington Preschool**

The members of the Ministry of Kensington Preschool, Donna Potter, Barbara Allen, Carol Hill, Connie Cleland, and Darryl Kistler continued for the 2020-2021 school year.

Kensington Preschool closed due to the Covid-19 Pandemic, March, 2020 in alignment with SDUSD closure decisions. However, MKP continued to meet monthly to assess the needs of KPS in preparation for reopening safely at the appropriate time. Prior to closing, the MKP met, 1/15/20 and Connie reported that the preschool was operating at full capacity with a new teacher hired for the 4s class.

Elizabeth Burnett, financial administrator, attended the MKP meetings via phone conference and Zoom during the school's closure. Her guidance was essential to discussions and decisions regarding tuition reimbursements and teacher salary adjustments. She was instrumental in the application and administration of the federal Payroll Protection Program (PPP) for church and preschool staff. The PPP and ongoing church membership donations allowed the preschool staff to be paid until the end of June.

The preschool remained closed for the remainder of 2020, however virtual classes, interaction, and connection was offered by the director and teachers to families via ZOOM until June 2020. The church council voted (7/12/20) to delay the opening of preschool until January 2021. It was decided that teachers would be furloughed immediately, and the director would have reduced hours and benefits at a future time. After much discussion, the MKP decided that on-line instruction would not be offered in September 2020, as this form of instruction cannot offer best practices for instruction of preschool age children. The implementation of plans for a safe reopening of KPS continued.

The MKP is grateful to the ad hoc committee of church members that provided guidance with policies and procedures needed for the direction of KPS during 2020.

Kensington Preschool opened for in-person instruction, 1/11/21. Director Connie Cleland reopened the preschool with four returning teachers. After Connie announced her retirement, a search committee interviewed and hired a new Director, Adriana DiCarlo. Adriana has many years of teaching experience in private schools. Currently there are 11 students in the 4s class and 18 students in the 3s class with two teachers in each class. Safety protocols are in place that follow federal, state, and local guidelines. Preschool graduation is scheduled for 6/11. The summer session will be held 6/15-7/8 with 21 students and three teachers. Pre-registration is complete for the 2021/2022 school year and is reaching full capacity in classes for 2s, 3s, and 4s. Also, the parent/child class on Fridays for younger children will be offered. A new teacher has been hired who has both preschool and kindergarten experience. Two additional teachers will be hired for the new school year.

At the May 2021 MKP meeting, Darryl reported that the operating budget for KPS was 5k to 7k in the red, but that church tithes and giving had increased by 7% in the past year, and along with a second PPP grant, preschool expenses would be covered. Adriana shared the proposed 2021/2022 school calendar. The current members of the MKP will continue for the upcoming school year.

Connie Cleland will be honored for her 20 years as KPS Director at a celebration on June 4, 2021 at Ward Canyon Park. Many current and former preschool families are expected to attend. The MPK is grateful for her steadfast leadership of KPS, and the wisdom and guidance she has shared with the Ministry through the years. We wish her good health and happiness in her retirement.

**Submitted by Carol Hill**

## **Financial Report**

On the following pages you will see the detailed financial results. In summary we ended the years' Operating Budget \$68,811.21 dollars in the red. I would like to highlight a few items.

As I hope you know we suspended our in person preschool operation in March. We continued to pay our teachers their regular pay for the balance of the academic year and offered to refund any advance payments made by the parents beyond March. From April through June, our teachers experimented with distance activities via Zoom. In the end this was not found to be suitable, and we did not resume the following school year in September. In addition, we did not have any outside groups meeting in our facility since the end of March.

The elimination of our preschool and outside groups resulted in significant decreases in our income. In addition, the income from our preschool normally absorbed \$40,000 of our fixed overhead cost. And finally, we had a significant unplanned expense to video record our weekly YouTube Worship service. All of this resulted in a negative balance of \$154,543.21.

On the positive side we were successful in qualifying for a Payroll Protection Plan in the amount of \$85,732 that offset more than ½ of our deficit. In addition, our tithes and offerings were over our yearly budget.

We are extremely fortunate that the church has significant reserves due to the generosity of our members past and present that allowed us to absorb this unplanned expense. We are not out of the woods yet, so to speak, as while we have resumed our preschool at approximately 50% normal capacity and expect to resume outside groups using our facilities shortly, we will again have a shortfall in the 2021 Operating Budget. On the last page of this report is our income and expenses for this year as of the end of April and again we have received a Payroll Protection Plan loan that we expect to be forgiven that will help us with our deficit this year.

**Submitted by Bob Apgar and Richard Wayman**



<b>KENSINGTON COMMUNITY CHURCH</b>				
<b>Ministry Operating Statement</b>				
<b>For The Twelve Months Ending 12-31-2020</b>				
<b>Finance &amp; Stewardship (MFS)</b>				<b>Last Year (2019)</b>
	<b>Income</b>	<b>Actual</b>		<b>Actual</b>
	Tithes & Offerings	188,790.20		189,929.24
	Non operating Income	130,984.29		141,862.91
	Funds Transferred In	14,931.00		14,931.00
	Total	334,705.49		346,723.15
	<b>Expenses</b>			
	Administration	(24,816.00)		(20,018.38)
	Facilities	(96,215.68)		(77,894.25)
	Payroll Expenses	(13,209.23)		(13,018.91)
	Rental property	(16,260.28)		(12,567.86)
	Overhead Allocation	39,999.96		40,000.00
	Total	(110,501.23)		(83,499.40)
	Net	224,204.26		263,223.75
<b>Kensington PreSchool (MKP)</b>				
	Income	72,185.70		240,331.37
	Expenses	(132,842.88)		(202,342.35)
	Net	(60,657.18)		37,989.02
<b>Mission &amp; Outreach (MMO)</b>				
	Expenses	(5,245.03)		(5,746.00)
<b>Personnel &amp; Resources (MPR)</b>				
	Expenses	(252,096.69)		(244,779.83)
<b>Worship &amp; Nurture (MWN)</b>				
	Expenses			
	Faith Programs	(18,423.09)		(22,456.13)
	Music	(35,691.22)		(36,591.02)
	Worship	(6,634.26)		(3,002.29)
	Total	(60,748.57)		(62,049.44)
<b>TOTAL Operations</b>				
	<b>Income</b>	<b>406,891.19</b>		<b>587,054.52</b>
	<b>Expense</b>	<b>(561,434.40)</b>		<b>(598,417.02)</b>
	<b>Net</b>	<b>(154,543.21)</b>		<b>(11,362.50)</b>
	PPP Forgiven Loan	85,732.00		
	<b>Net</b>	<b>(68,811.21)</b>		

KENSINGTON COMMUNITY CHURCH				
Ministry Fund Statement				
For The Twelve Months Ending 12-31-2020				
Fund / Account	Starting	Year-to-date		Current
	Balance	Income	Expenses	Balance
<b>MFS FUNDS</b>				
Advance & Repay	879.77	959.92	(959.92)	879.77
Capital Improvement Fund	3,130.92	4,211.17	(4,541.99)	2,800.10
Endowment Grants	9,926.42	4,211.17	(1,000.00)	13,137.59
Joann Morrison Educ. Fund	25,000.00			25,000.00
Memorials & Bequests	85,370.25	800.00		86,170.25
Pastor's Discretionary Fund	1,074.07	20,929.78	(21,499.81)	504.04
Perrigo Fund	13,529.52			13,529.52
Radick Fund	72,175.86		(14,931.00)	57,244.86
UCC Delegate Expense Fund	300.46			300.46
Undesignated Funds	603,799.19	60,242.06	(4,381.80)	659,659.45
Undesignated Funds - Other	0.00	94,806.20		94,806.20
Endowment Fund	118,666.77	199,525.98		318,192.75
<b>TOTAL MFS</b>	<b>933,853.23</b>	<b>385,686.28</b>	<b>(47,314.52)</b>	<b>1,272,224.99</b>
<b>MMO FUNDS</b>				
Events	1,330.06	150.00	(317.13)	1,462.08
Missions				
Special Mission Collections	166.01	3,936.88	(3,936.88)	166.01
Fund Raisers		299.15		0.00
Other	342.54			342.54
<b>TOTAL MMO</b>	<b>1,838.61</b>	<b>4,386.03</b>	<b>(4,254.01)</b>	<b>1,970.63</b>
<b>MWN FUNDS</b>				
Campership	350.00	420.00		770.00
Endowment Youth Choir Income	213.50			213.50
Library	484.70			484.70
Music Fund	418.53	307.20		725.73
Youth Group	5,461.51	25.69	(2,787.84)	2,699.36
<b>TOTAL MWN</b>	<b>6,928.24</b>	<b>752.89</b>	<b>(2,787.84)</b>	<b>4,893.29</b>
<b>TOTAL FUNDS</b>	<b>942,620.08</b>	<b>390,825.20</b>	<b>(54,356.37)</b>	<b>1,279,088.91</b>
<b>Operating Total</b>	<b>0.00</b>	<b>406,891.19</b>	<b>(561,434.40)</b>	<b>(154,543.21)</b>
<b>Total Funds Flow</b>	<b>942,620.08</b>	<b>797,716.39</b>	<b>(615,790.77)</b>	<b>1,124,545.70</b>
<b>Liabilities</b>				
	(486.76)			(246.78)
PPP Loan	0.00			(85,732.00)
Rental Security Deposit	(5,825.00)			(5,825.00)
Deferred Income	(21,229.96)			(15,700.00)
Deferred Preschool Tuition	(20,875.50)			(7,761.21)
<b>Total Liabilities</b>	<b>(48,417.22)</b>			<b>(115,264.99)</b>
<b>Assets</b>				
Cash	500.00			500.00
Checking Account	<b>8,685.57</b>			15,707.88
Savings Account	955.52			955.74
Other Current Assets	69,291.96			65,948.30
Accounts Receivable	2,568.85			1,288.57
Stifel Nicholas Endowment Acct		203,483.66	118,666.77	322,150.43
Stiffel Nicholas Investment Acct		173,476.82	659,782.94	833,259.77
UCF Endowment Fund @Cost	118,666.77		(118,666.77)	0.00
UCF Investment Account @Cost	191,917.37		(191,917.37)	0.00
Stifel Nicolaus Inv Acct @Cost	598,451.26		(598,451.26)	0.00
<b>Total Assets</b>	<b>991,037.30</b>			<b>1,239,810.69</b>
<b>Net Worth</b>	<b>942,620.08</b>			<b>1,124,545.70</b>

<b>KENSINGTON COMMUNITY CHURCH</b>					
<b>Ministry Operating Statement</b>					
<b>For The Four Months Ending 4-30-2021</b>					
<b>Finance &amp; Stewardship (MFS)</b>			<b>Favorable/</b>	<b>Last Year</b>	<b>Annual</b>
	<b>Income</b>	<b>Actual</b>	<b>(Unfavorable)</b>	<b>Actual</b>	<b>Budget</b>
	Tithes & Offerings	63,746	(454)	65,587	192,600
	Non operating Income	48,950	8,336	44,938	129,840
	Funds Transferred In	4,977	0	4,977	14,931
	Total	117,673	7,882	115,501	337,371
	<b>Expenses</b>				
	Administration	(12,581)	(6,531)	(10,942)	(18,824)
	Facilities	(17,708)	4,875	(20,607)	(66,766)
	Payroll Expenses	(3,453)	(4,862)	(3,732)	(7,060)
	Rental property	(6,430)	(2,943)	(4,391)	(10,460)
	Overhead Allocation	13,333	0	13,333	40,000
	Total	(26,839)	(9,462)	(26,339)	(63,110)
	Net	90,834	(1,580)	89,163	274,260
<b>Kensington PreSchool (MKP)</b>					
	Income	39,836	156	70,881	158,720
	Expenses	(46,110)	(1,924)	(70,759)	(151,131)
	Net	(6,274)	(1,768)	121	7,589
<b>Mission &amp; Outreach (MMO)</b>					
	Expenses	(429)	2,579	(1,179)	(7,600)
<b>Personnel &amp; Resources (MPR)</b>					
	Expenses	(84,621)	2,396	(84,173)	(261,791)
<b>Worship &amp; Nurture (MWN)</b>					
	Expenses				
	Faith Programs	(5,490)	2,477	(6,496)	(25,050)
	Music	(11,597)	66	(12,177)	(35,325)
	Worship	(5,209)	108	(341)	(10,500)
	Total	(22,296)	2,651	(19,014.57)	(70,875)
<b>TOTAL Operations</b>					
	<b>Income</b>	<b>157,509</b>	<b>8,038</b>	<b>186,382</b>	<b>496,091</b>
	<b>Expense</b>	<b>(180,296)</b>	<b>(3,760)</b>	<b>(201,465)</b>	<b>(554,508)</b>
	<b>Net</b>	<b>(22,787)</b>	<b>4,279</b>	<b>(15,083)</b>	<b>(58,418)</b>